



# ROARING FORK CONSERVANCY

## Water Education Program Request Form

Please fill out to the best of your ability and return to [megan@roaringfork.org](mailto:megan@roaringfork.org). **This is not a guarantee of programming.** We will be in touch to discuss details before finalizing programs.  
**Our base scholarship rate for schools is \$50/hr at the River Center.**

School:		Grade Level:	
Topic/Program Requested			
Location (River Center, In-school visit, or field trip?)			
# of classes:		# students per class:	
Any special student concerns?			
Background students have on this subject? (for our planning purposes)			
Main Teacher Contact Info:	Name		Phone
	Email		
Other teachers, if applicable			
Month/Season Requested			
Preferred Date(s) or Days of the week			
Preferred Hours/Day-of schedule			
Invoice recipient (i.e. Email address for accounts payable/finance desk)			
<b>BELOW FOR RFC OFFICE USE:</b>			
Total Hours and Fee Quoted			
RFC Educator Schedule			
Lesson Plan			
Additional Logistics (if field trip, meeting location, other details as needed for school programs)			
Confirm no conflicts for educators or materials			
On RFC Calendar	Educator Informed	Invoice Info Submitted	Final Confirmation Sent to teacher
Other Notes:			